



Forum 500 CEO Leadership Retreat



May 12–14, 2015

THE JW MARRIOTT
Washington, DC

GENERAL INFORMATION

Welcome to the ACLI 2015 Forum 500 CEO Leadership Retreat. We hope you find the following information helpful as you make your travel plans.

CONFERENCE REGISTRATION & BADGES

Early Bird Special registration rate is available until March 30, 2015.

Your badge and meeting materials may be picked up at the ACLI Registration Desk.

Registration Fees

| <u>Date of registration</u> | <u>Before 3/30/15</u> | <u>After 3/30/15</u> |
|-----------------------------|-----------------------|----------------------|
| ACLI Member Company | \$1,095 | \$1,195 |
| Non-member | \$1,595 | \$1,695 |
| Spouse/Guest | \$250 | \$250 |

Registration Hours

| | |
|-------------------|--|
| Tuesday, May 12 | 2:30 pm – 3:15 pm 5:30 pm – 7:00 pm |
| Wednesday, May 13 | 7:00 am – 7:00 pm |
| Thursday, May 14 | 7:00 am – 1:00 pm |

BADGE CORRECTIONS

The name, company and address that appear on your registration form will be used for your badge and the registration list. (Where a nickname has been indicated in our database, it will be used on your badge.) If corrections are necessary, please notify ACLI at (202) 624-2424.

MEETING CANCELLATIONS/REFUNDS

Cancellation notices must be submitted in writing to ACLI by fax: 202-624-2425 or email: genevabarber@acll.com.

- Refund requests must be received no later than **Monday, April 13**. No refunds will be issued after April 13.
- Fees are refunded less \$175 administrative fee.
- Activity cancellations refunded less \$25 administrative fee.
- Substitutions are welcome, but should be emailed to genevabarber@acll.com.

HOTEL INFORMATION

JW Marriott
1331 Pennsylvania Avenue NW
Washington, D.C. 20004
Phone: (202) 393-2000
Guest fax: (202) 626-6991



Reserve by phone: (800) 228-9290

Reserve online: [click here](#)

Room accommodations and rates have been reserved for meeting participants. By reserving your room at the JW Marriott, you are helping ACLI fulfill our hotel contractual obligations, ultimately reducing the overall cost of the meeting: **single/double \$349 USD per night** (note: all rooms are subject to 14.5% state & local taxes).

Cutoff date for ACLI room rate is **April 24, 2015** or once the ACLI room block is filled (whichever comes first). In order to confirm your room reservation you need to provide a first night's deposit. Reservations received after this date will be made on a space available basis, at the hotel's prevailing rate.

Hotel check-in: 4:00 pm
Hotel check-out: 12:00 pm

Hotel room cancellations: The hotel must receive your cancellation 72 hours before your scheduled arrival to avoid the cancellation penalty of one night's room and tax fee.

PARKING

Valet parking charges \$49.56 USD per day. Valet parking and overnight parking may be limited and no oversized vehicles are permitted.

PROGRAM UPDATES

For more information, visit our website:

<https://www.acli.com/Events/Pages/FOR2015.aspx>

PRESENTATIONS

PRESENTATIONS WILL BE AVAILABLE ONLINE AS THEY ARE RECEIVED.

AIRPORT / GROUND TRANSPORTATION

The hotel is in driving distance of the following three airports: Washington Reagan International Airport, 4 miles with a taxi fare of \$14.00 USD; Washington Dulles International Airport, 27 miles with a taxi fare of \$60 USD; and Baltimore Washington International Thurgood Marshall Airport, 40 miles with a taxi fare of \$90 USD.

WEATHER

During the month of May, temperatures in Washington, DC range from a low of 60 to a high of 80 degrees.

WHAT TO WEAR

Business attire for most functions of the conference is appropriate. Monday evening is business or cocktail attire.

SPOUSE/GUEST PROGRAM

There will be a spouse hospitality suite available at the hotel. A full spouse program can be found online.

SEWALL-BELMONT HOUSE & MUSEUM TOUR

Wednesday, May 13

9:30 – 11:00 am

Price: included with spouse/guest fee.



The Sewall House has stood strong on Capitol Hill for over two hundred years. Early occupants of the house participated in the formulation of Congress and witnessed the construction of the US Capitol and the Supreme Court. In 1929, the National Woman's Party (NWP) purchased the house, and it soon evolved into a center for feminist education and social change. For over sixty years, the trail-blazing NWP utilized the strategic location of the house to lobby for women's political, social, and economic equality. Today, the Sewall-Belmont House & Museum tells the compelling story of a community of women who dedicated their lives to the fight for women's rights. The innovative tactics and strategies these women devised became the blueprint for women's progress throughout the twentieth century.

SPOUSE/GUEST PROGRAM continued:

TOUR AND LUNCH AT ACLI

Wednesday, May 13

11:30 am – 1:30 pm

Price: included with spouse/guest fee.

Enjoy a tour of the ACLI offices at 101 Constitution Ave, NW where you will learn the history of ACLI as well as the building. Enjoy a lunch after the tour on the 9th floor overlooking the Capitol building.

DINING & ENTERTAINMENT AT THE JW MARRIOTT

Avenue Grill: Enjoy a great view of Pennsylvania Avenue while dining. This American-style Washington, DC restaurant features freshly prepared salads, seafood and steaks.

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|-------------------|---|
| Sunday – Saturday | 6:30 am – 2:30 pm 5:00 pm – 10:00 pm |
|-------------------|---|

Phone: (202) 626-6970

1331: This restaurant near the White House in Washington, DC serves the flavors of America through its casual dining menus.

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|-------------------|--------------------|
| Mon – Thurs & Sun | 11:30 am – 1:00 am |
| Fri – Sat | 11:30am – 2:00 am |

Starbucks: Coffee, pastries, fruits & fresh juices.

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| Sunday – Saturday | 6:00 am – 6:00 pm |
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Room Service: Available 24 hours a day.

LOCAL RESTAURANTS

There are many restaurants in the area. Check our website at <https://www.acli.com/Events/Pages/FOR2015.aspx> for a listing.