

A major US trade association is seeking an Analyst to join its Research team. The Analyst will be in charge of producing several industry-wide statistical bulletins on a monthly and quarterly basis. This entails collecting detailed industry-wide survey data; providing guidance and clarifications regarding survey definitions and methodologies; validating responses, ensuring data accuracy and maintaining high participation rates; establishing, developing and maintaining good working relationships with member companies; and, working with company investment professionals to update the content and analytical procedures used to produce the investment bulletins, as needed. The Analyst will also: contribute to annual Fact Book production; respond to data and research requests from association colleagues, member companies, and other interested parties; and, participate in special projects as needed. The Research Analyst is expected to quickly learn about the insurance industry, keep abreast of developments, and identify potentially useful new information sources.

The ideal candidate will have a Bachelor's degree in economics, finance, risk management, or related quantitative field with a minimum of two years relevant work experience in a related field or similar capacity. Knowledge of financial statements and insurance is preferred but not required. Proficiency with SQL, MS-Access, or SAS are required with a minimum of two years' experience working with large databases required. Excellent verbal and written communication skills, a desire to learn, strong interpersonal and time management skills, and the ability to meet strict deadlines are all essential.

To apply, please email or fax your resume, references and salary requirement information to:

American Council of Life Insurers  
Attn: HR Department – Research Analyst search  
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Washington, DC 20001  
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